



the new green

[www.recycled-energy.com](http://www.recycled-energy.com)

740 Quail Ridge Drive

Westmont, IL 60559

phone 630.590.6030

fax 630.590.6037

**POSITION:** Accountant

**REPORTS TO:** Controller

**SALARY:** Competitive salary, including eligibility for incentive compensation of up to up to 10% of base salary based on corporate financial performance and individual goal achievement and long-term incentive pool share of business results per conventional private equity approach.

**SUMMARY:** Recycled Energy Development (RED) is a privately owned energy company committed to reducing industrial energy consumption. **RED's mission is to profitably reduce greenhouse gas emissions through the development and operation of industrial energy recycling plants.**

The Candidate will hold an Accounting Degree with CPA along with experience in general ledger, audit and consolidation, cost accounting, and exposure to tax management. Experience in a business development/manufacturing/energy environment is a plus. This position is responsible for month end GAAP financial statement closings including completion of related general ledger account reconciliations and preparation of journal entries, and investigating account variances.

**DUTIES AND RESPONSIBILITIES:**

- General ledger, journal entry, and account reconciliation.
- Accounts Payable and Accounts Receivable management.
- Monthly financial statement preparation.
- Internal audit preparation, work closely with external auditors, financial disclosure issues and footnote preparation.
- Percentage of completion accounting, acquisition accounting and other accounting engagements.
- Variance analysis and cost analysis.
- Close books (month/quarter/year-end).
- Tax preparation & planning.
- Ability to recognize potential issues, develop and evaluate potential solutions, and communicate them to the CFO or Controller on a timely basis
- Reconciling inter-company accounts and cash settlement, as assigned.

**POSITION REQUIREMENTS:**

- CPA certification and Bachelors Degree in Accounting
- At least 5-years experience in public accounting within an audit environment of public or privately held companies.
- Excellent analytical, technical, and general accounting knowledge including proficiency in: general ledger, financial analysis, U.S. GAAP, GAAS, SOX controls, financial/SEC reporting and PCAOB rules and standards.
- Strong analytical skills with attention to detail, strong decision-making skills, problem-solving capabilities, extremely well organized.
- High level of initiative with an ability to work independently.

- Ability to manage different tasks simultaneously and set priorities appropriately when there are multiple demands on time.
- Willingness to accept principal responsibility for the accuracy, thoroughness, and timeliness of work.
- Ability to manage/delegate as business grows.
- Extremely Proficient in Microsoft Word, Excel, PowerPoint, and Access
- Must be able to work with a team to accomplish project work and maintain proper business etiquette.